



COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING DIVISION

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**Filing Requirements
for
RESIDENTIAL PRIVATE LIVESTOCK PERMIT**

A. PURPOSE

The Residential Private Livestock Permit process is intended to allow the keeping of livestock for private use in the residential zoning districts and on open space properties with a private residence while maintaining sanitation and preserving Public Health and Safety.

B. FILING REQUIREMENTS

1. Submittal
 - a. Uniform Application
 - b. **Five (5)** full size sets of submittal plans (see section C)
 - c. Contiguous Property Owner Notification (see section D)
 - d. Statement of Proposed Operations (see section E)
 - e. Waste Management Plan
 - f. Filing Fees (see Fee Schedule attached to the Uniform Application)

C. SUBMITTAL PLANS (See Plan Specification Handout for details required on plans)

1. Site Plan showing proposed location of corral, buildings and waste management area along with contiguous properties and building locations on those properties including setback information.

D. CONTIGUOUS PROPERTY OWNER(S) NOTIFICATION

1. Typed list of all property owners adjacent to perimeter of the proposed project site (including Assessor's Parcel Numbers).
2. One set of stamped, addressed, legal size envelopes (4 1/8" x 9 1/2") of all property owners from the list above
 - Use stamps, **do not use postage meter**
 - Be sure to include Assessor's Parcel Number **above** owner's name
 - Do not put return address on envelopes
3. Mailing List Affidavit

See example attached to Uniform Application.

E. STATEMENT OF PROPOSED OPERATIONS

Provide a written statement outlining the request for a Private Residential Livestock Permit. The statement must give a detailed description of the proposed use and shall include, but not be limited

- to
- Type of animals
 - Number of Animals
 - For what purpose are you keeping the animals
 - Describe waste management plan